

Hamilton Inter-local Fire Department
Meeting Minutes
December 15, 2011

1. Call to order

The regular monthly meeting of the Heath Township Board was called to order by Supervisor Ron Jones at 7:00 a.m. at the Heath township hall. He also opened with prayer.

2. Roll call

Ron Jones and Sheila Meiste, Heath Township, Barb VanGelderren, Manlius Township, Mark Hop and Bob Yonker, Fillmore Township, Dave Haverdink , Brian Kempker, Ryan Boeve, Hamilton Fire Department. Kathy Lubbers was absent.

3. Approval of minutes from last meeting

2010 minutes were approved.

4. Breakdown of 2011 expenses

a) Presented by Clerk Meiste. Discussion followed. Motion by Meiste, supported by Hop to amend line items of the 2011 budget. Motion carried.

5. Annual Report of 2011

a) Presented by Chief Haverdink. The fire department is currently looking at moving to the next level of Basic Life Support, which would allow limited additional treatment of victims of a medical emergency. The end goal would be Advance Life Support which would allow them to administer medications. This would not take the place of AMR and they would not be transporting victims.

This upgrading of their medical response would take several years of additional training and expanding some of their medical equipment needs. With this in mind, the fire dept. is currently looking at how to best replace the current rescue truck with their future needs in mind.

6. 2011 Capital Equipment Request

a) Chief Haverdink presented the 2012 Capital Equipment Request for \$17,900. Breakdown of items are as follows.

- Automatic defibrillator, with monitor for \$2,450
- Auto CPR machine for \$12,950
- Two cold water rescue suit for \$1,550 (A flat bottom boat was donated by Saugatuck Fire Dept.)
- Two portable radios for \$950

A motion was made by VanGelderren, supported by Yonker to approve capital equipment request, (dependent on approval of all township boards in January). All ayes. Motion carried.

7. 2012 General Operating Budget

a) The 2012 general operating budget was reviewed. The total budget is \$12,475 less than 2011. A motion was made by Yonker, supported by VanGelderren to approve, (dependent on approval by all township boards in January). All ayes. Motion carried

8. New business

a) Summary of the evaluations done by the fire department members. 18 of 22 employees filled out the survey. The rating was as follows.

- Overall fire department – 73.5%,
- Chief – 86.9%
- Asst. Chief – 74.4%
- Captain Kooienga – 55.9%
- Captain Groenheide – 85.7%

Some of the problems with evaluations is they can become a popularity contest and these are all part time paid volunteers. The board feels this is helpful when the chief meets with his department heads and evaluates their results.

b) Sheila requested the billing be changed from quarterly payments to semi-annual. A motion was made by VanGelderren, supported by Meiste to approve. All ayes. Motion carried.

c) Motion by VanGelderren, supported by Hop to re-appoint Chief Haverdink to a two year term expiring 12-31-2013. All ayes. Motion carried.

d) The agreement with Valley is set to expire April 30, 2012. The agreement seems to be working well. Discussion followed to extend the agreement from one year to two. A motion was made by Meiste, supported by Hop to approve a new agreement from May 2012-May 2014. All ayes. Motion carried. Sheila will see the dates get changed in the current agreement.

e) Sheila is having our lawyer update the inter-local fire dept. agreement.

f) The board expressed their thanks and appreciation to the fire department for all they do for our community and for the great working relationship we have.

9. Bills

a) Motion by VanGelderren supported by Hop to pay fire department bills from July-December. All ayes. Motion carried.

10. Adjournment

a) Motion by Meiste supported by Yonker to adjourn the meeting at 8:15.

Minutes submitted by Clerk Sheila Meiste, approved by Chief Haverdink.

